

**CITY OF MENASHA**  
**Landmarks Commission**  
**Council Chambers, 3<sup>rd</sup> Floor**  
**140 Main Street, Menasha**  
December 21, 2015  
DRAFT MINUTES

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**A. CALL TO ORDER**

Meeting called to order by Chairman Grade at 4:32 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

LANDMARKS MEMBERS PRESENT: Commissioners Paul Brunette, Shellie Caudill, Samantha Zinth, Tom Grade and Dean Wydeven.

LANDMARKS MEMBERS EXCUSED: Alderman Spencer and Commissioner Mayer.

OTHERS PRESENT: CDD Keil, AP Englebert, and Tom Hoffman (Greenwood Project Management).

**C. MINUTES TO APPROVE**

**1. Minutes of the December 21, 2015 Landmarks Commission Meeting**

Motion by Comm. Brunette, seconded by Comm. Caudill to approve the minutes of the November 11, 2015 Landmarks Commission Meeting. The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION**

No one spoke.

**E. COMMUNICATIONS**

1.

**F. ACTION ITEMS**

**1. Revised Plan North Elevation - 186 Main Street – WeatherVane (*to be received*)**

Tom Hoffman introduced the revised plans for 186 Main Street. The plans call for brick to be installed on the bottom portion of the north and east elevations. The brick presented was chosen to match the existing brick on the WeatherVane building. Motion by Comm. Caudill, seconded by Comm. Wydeven to approve the Revised Plan North Elevation – 186 Main Street. The motion carried.

**G. DISCUSSION ITEMS**

1.

**H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

None.

**I. ADJOURNMENT**

Motion by Comm. Caudill, seconded by Comm. Zinth to adjourn at 4:42PM. The motion carried.

*Respectfully submitted by AP Englebert.*